Click on the blue link that says “account creation request”
If you do not already have a PPMS account, click on the option that says “Your institution is University of California Los Angeles”
Fill out the form. Account number should be your PI’s approved FAU. If you have a mednet account or would like to use your g.ucla.edu account, you can manually change this. **ONLY use UCLA affiliated Email addresses.**
Group is your PI. Use the drop down to find your PI’s name. If your PI is not listed please click on the link below the drop down list that says “My group is NOT in the list”. If your PI is listed, click the Submit form button.
If your PI is not on the list, fill out the required Group information and click Submit form to complete the account creation request.
You will see this screen once you have successfully submitted an account creation request. A BSCRC Flow Cytometry core administrator will approve your request and add your user rights to the systems you have been previously approved to use prior to the calendaring system going live.