

BROAD STEM CELL RESEARCH CENTER FLOW CYTOMETRY CORE AGREEMENT

The Broad Stem Cell Research Center (BSCRC) Flow Cytometry Core (FCC) Facility is located in 3045A1 & 3045A2 TLSB, and 14666-A2 Factor. See the BSCRC FCC Users Policy for usage criteria. **Upload this document to your training request in PPMS (<https://ppms.us/ucla/login/>).**

User Name: _____ User Signature: _____ Date: _____

Please check the box(es) below to indicate the services you intend to use within the BSCRC FCC:

Independent Analysis (Fee \$63.38/hr. Training required):

Independent analysis is charged at the amount reserved or the amount of time used, whichever is greater.

Training:

Two types of training are required before anyone is authorized to use the analyzers:

- 1) **Two web-based courses by BD.** Certificates from the web based training must be submitted with your online training request before training can be scheduled with the core operator.
- 2) **Hands-on or remote training with a core operator.** This training includes:
 - Initial session – fee \$297.21
 - Follow up session(s) to ensure proficiency – 1 hour *minimum* with more time as required to achieve proficiency, fee \$104.11/hr.

Successful completion of all parts of the training is required for the independent use of the analyzers, and will likely require more than the minimum time. Certification will be granted at the discretion of the FCC operator.

Assisted Analysis (Fee \$91.35/hr. No training required):

Assisted analysis will be completely conducted by the BSCRC Core Operators. Consultation may be necessary. Assisted analysis fees are charged at amount of used time.

Cell Sorting (Fee \$99.73/hr. No training required):

Cell sorting will be completely conducted by the BSCRC Core Operators. Sorting fees are charged at amount of used time.

Risk of Loss:

Costs for damages caused by negligence, unauthorized use, or misuse will be borne by the user.

Cancelation Policies:

Independent Analysis:

Reservations must be canceled at least 12 hours prior to the scheduled appointment time. Cancelations made less than 12 hours before the scheduled appointment time will be billed for 1 hour of analysis time (\$63.38).

Assisted Analysis:

Reservations must be canceled at least 12 hours prior to the scheduled appointment time. Cancellations made less than 12 hours before the scheduled appointment time will be billed for 1 hour of analysis time (\$91.35).

Sorting:

Reservations must be canceled at least 24 hour notice prior to the scheduled appointment time. Cancellations made less than 24 hours will be billed for 1 hour of sorting time (\$99.73).

No Show Policy:

No shows (i.e. failure to contact the FACS Core Operators to cancel) are billed for the full time of the reservation.

I confirm I have read the cancellation policy. By signing below I agree to the provisions above and those in the Flow Cytometry Facility User Policy.

FACULTY Name: _____

FACULTY Signature: _____ Date: _____

Fee Schedule:

	Name of Product/Service	Rate	Rate Basis
1	Independent Analysis	\$63.38	per hour
2	Assisted Analysis	\$91.35	per hour
3	Assisted Sorting	\$99.73	per hour
4	Training - initial session	\$297.21	per session
5	Supplemental training	\$104.11	per hour